

YARD SUPERVISION

POLICY

Rationale:

Adequate supervision of students in the school yard is a requirement of the school's duty of care.

Aims:

To provide adequate and appropriate supervision of students in the school yard.

Implementation:

MUST BE READ IN CONJUNCTION WITH THE ANAPHYLAXIS COMMUNICATION PLAN

- Supervision of students is the responsibility of all staff.
- A roster system will be used to timetable staff members for yard supervision.
- Yard supervision will include recess and lunch breaks.
- Classroom teachers are responsible for their own classes ten minutes before and after school each day. Children will remain in the classrooms on arrival and after school, hence there will be no one teacher rostered on duty before and after school.
- Parents will be informed via the newsletter that all students are to remain in their classes after 3.30pm to await parent pick up. No children should be in the yard before, or after school without parent or guardian supervision.
- The yard supervision roster will require staff members to undertake yard duty during play breaks of 30 minutes, and/or lunch breaks of 20 minutes.
- A designated teacher will be responsible for coordinating the roster, and for negotiating specific duty times or days with individual staff members.
- The roster will require a minimum one staff member on duty at any one time.
- Rostered teachers must be on duty at the designated time.
- Rostered teachers must carry with them the 'Yard Duty' folder and make note of inappropriate student behaviour.
- New teachers must be informed of any issues regarding the individual behaviour management of children in the yard, medical issues, out of bounds areas and the recording of inappropriate student behaviour in the 'yard duty' folder. They must have clear knowledge of the current anaphylaxis 'red card' system. This is the responsibility of the First Aid Officer.
- Yard duty staff must be aware of the 'When to Call an Ambulance' guidelines as they may be first to the scene of a serious accident. This is the responsibility of the First Aid Officer.
- All injuries requiring first aid should be referred to the first aid teacher and recorded by the teacher on duty.
- Yard duty staff members will monitor any 'Time Out' requirements or 'Environmental Duty.'
- Casual Relief Teachers will be responsible for the yard duty responsibilities of staff members they are replacing.
- Staff members who are aware that they cannot fulfil their yard duty obligations due to appointments or excursions etc are required to either make a swap with another staff member or discuss with the Principal.
- Yard duty staff will ensure that the 'quiet play' buckets are placed on the green tables each play break and put away at the end of lunch.
- Staff are expected to use hats and sun block for periods of sunny weather according to the school's SunSmart policy.

- Staff on yard supervision must approach unknown people in the yard and seek their school business.

Evaluation:

To be reviewed as part of the school's three year review process. **Modified 18/9/2014**

This policy was last ratified by School Council in....

26/08/2013